



CITY STATE BANK

**WE'RE
HIRING**



Compliance Officer

NORWALK, IOWA

DESCRIPTION OF POSITION:

1. Responsible for developing, implementing, and administering all aspects of the Bank's Compliance Management Program.
2. Advises the Board of Directors, Senior Management, and Bank personnel of emerging compliance issues. Consults and guides the Bank in the establishment of controls to mitigate risks.
3. Plans, organizes, and controls the Bank's day-to-day administrative, lending, deposit and operational compliance activities.
4. Conducts risk assessments, reviews, and writes or updates policies, procedures, and processes to comply with regulatory expectations.

Ideally this candidate would also act as the Bank's Community Reinvestment Act Officer. This entails monitoring the responsiveness to the deposit and credit needs of low and moderate income individuals and markets within the Bank's assessment areas and making recommendations to ensure the Bank attains CRA compliance goals.

JOB SKILLS AND QUALIFICATIONS REQUIRED:

- Bachelor's Degree in Finance, Business Administration, Law, or a related field.
- 5+ years of experience in bank compliance, regulatory, or risk management roles.
- Strong knowledge of federal and state banking laws and regulations, including BSA.
- Excellent analytical, communication, and interpersonal skills.
- Ability to work independently and collaboratively across departments.



Stop in to pick up an application at any of our bank locations.



Email completed application to Patty Olson at polson@citystatebank.com



For questions, call Alesia Harlan or Patty Olson at 515-981-1244.